

Escalon Consolidated Fire Protection District

1749 Coley Avenue
Escalon, CA 95320
Phone 209-838-7500
Fax 209-838-3926



Board of Directors

Joe Camara, Board Chairperson
Jason Koops, Vice Chairperson
Mikey Schilber, Secretary
Zach Hogan, Director
Laura Catrina, Director

Rick Mello, Fire Chief

Post Date: January 6, 2025

Board of Directors Meeting
1531 1st Street, Escalon, CA 95320
January 9, 2025, at 4 P.M.

REGULAR MEETING AGENDA

I. CALL MEETING TO ORDER

II. ROLL CALL

Joe Camara, Board Chairperson
Jason Koops, Vice Chairperson
Mickey Schilber, Secretary
Zach Hogan, Director
Laura Catrina, Director

III. PUBLIC COMMENT

This time is provided for the public to address the Board of Directors on items not on the Agenda which are within the jurisdiction of the Board and are offered for the good of the District. Public comments regarding items on the Agenda should be given at the time of the item. Public comments are limited to 5 minutes per person.

IV. MINUTES

Approval of the minutes from the Regular Board Meeting on December 12, 2024.

V. BILLS

Bills for the month of December in the amount of \$34,864.55.

VI. COMMUNICATIONS

VII. FIRE CHIEF'S REPORT

VIII. OLD BUSINESS

A. 2 x 2 Committee with City

Presented by: Rick Mello, Fire Chief and Joe Camara, Board Chairperson
Requested Action / Purpose: Consider Appointment to Future Committee
Attachments:

B. House Paging System - ARPA Funds

Presented by: Rick Mello, Fire Chief

Requested Action / Purpose: Utilize Surplus ARPA Funds Plus District Funds

Attachments:

IX. NEW BUSINESS

A. Election of Officers

Presented by: Joe Camara, Board Chairperson

Requested Action / Purpose:

Attachments:

B. Form 700

Presented by: Rick Mello, Fire Chief

Requested Action / Purpose:

Attachments:

X. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Thursday of every month at 4:00 p.m. located at 1531 1st Street, Escalon, California. The next Regular Meeting of the Board of Directors is February 13, 2025.

XI. CLOSED SESSION

A. Board Member Orientation

XII. RECONVENE OPEN SESSION

XIII. ANNOUNCEMENTS FOLLOWING CLOSED SESSION

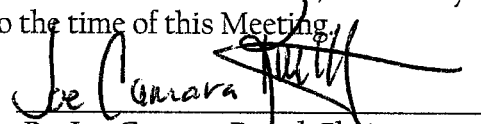
The Board President, Fire Chief or District Counsel will notify the public regarding any reportable action taken during closed session.

XIV. ADJOURN

XV. CERTIFICATION

I, Joe Camara, Board Chairperson for the Escalon Consolidated Fire Protection District, do hereby certify that a copy of the foregoing Agenda was posted at the District Office, 1749 Coley Avenue, Escalon, California 95320 at least 72 hours prior to the time of this Meeting.

Date: January 16, 2025


By: Joe Camara, Board Chairperson

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the District Office, 1749 Coley Avenue, Escalon, California 95320 at the same time that the public records are distributed or made available to the legislative body. If, however, the public records are not distributed until the Meeting at which the Agenda item

is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the District Office, 1749 Coley Avenue, Escalon, California 95320. Persons who require disability-related accommodation, including auxiliary aids or services, should contact the Fire Chief at least 24 hours prior to the meeting for which accommodation is required. The Fire Chief, Rick Mello, can be contacted in person or by mail at the District Office, 1749 Coley Avenue, Escalon, California 95320 or by telephone at (209) 838-7500.

Escalon Consolidated Fire
Protection District

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Zach Hogan, Director
Laura Catrina, Director

Rick Mello, Fire Chief

**ESCALON CONSOLIDATED FIRE
PROTECTION DISTRICT
BOARD OF DIRECTOR'S MINUTES
DECEMBER 2024**

I. MEETING CALLED TO ORDER

The monthly Board of Directors meeting of the Escalon Consolidated Fire Protection District was called to order by Director Joe Camara at 12:03 p.m. on December 12, 2024.

**II. SWEAR IN LAURA CATRINA – ELECTED DIRECTOR
JASON KOOPS – ELECTED DIRECTOR**

III. ROLL CALL

Directors present: Joe Camara, Jason Koops, Mickey Schilber, and Zach Hogan.

Directors absent: Steven Gregg

Incoming Board present: Joe Camara, Laura Catrina, Zach Hogan, Jason Koops, and Mickey Schilber.

Staff Present: Fire Chief Rick Mello, Administrative Assistant Katy House, Battalion Chief Joe Pelot, Firefighter Engineer Ryan Burr, Volunteer Firefighter Dylan Criteser, Reserve Firefighter Adam Kunkel and Reserve Firefighter Nathan Rodriguez.

Public Present: Supervisor Robert Rickman, Scott Tyrrell Chief of Staff, and Eric Patton – Firefighter Burn Institute.

IV. PUBLIC COMMENT

A. Eric Patton from Firefighter Burn Institute recognized the Fill the Boot fundraiser raising over 20,000 dollars this year during October 26th and 27th.

B. Presented Plaque to Reserve Firefighter Nathan Rodriguez.

V. MINUTES

Minutes for the meeting on November 14, 2024, were approved on a motion by Director Hogan and a second by Director Koops.

5-AYES 0-NAYES 0-ABSENT

VI. **BILLS**

November bills in the amount of \$69,287.58 were approved to be paid on a motion by Director Schilber and a second by Director Koops.

5-AYES 0-NAYES 0-ABSENT

VII. **COMMUNICATIONS**

A. No Communications.

VIII. **FIRE CHIEF'S REPORT – December 2024**

A. Status of Fire Department

a. 75 calls for the month and 1,094 for 2024.

B. Training

a. November Drills

11-5-24	Technical Rescue Review	(13 participants)
11-13-24	Live Wildland Fire Training	(13 participants)
11-21-24	SCBA Review and Fit Testing	(19 participants)

We have 2 reserve candidates in medicals. We had one candidate drop out and we have a past reserve that will be joining back with us.

The new fire software transition is going well. We will begin personnel training in January and hope to go live on February 1st.

We had 3 fire investigations within the district. One is still under investigation, and we are working with the insurance company and Sheriff's department.

The toy drive boxes have all been placed and so far, things are going well with the toy drive.

C. Apparatus and Equipment

- Bauer completed annual SCBA fit testing.

D. Buildings and Grounds

- Nothing to report.

E. San Joaquin County Fire Chief's Association

- Meeting 12-4-24, general business.

F. San Joaquin County Radio Users Group

- Meeting 11-20-24, general business.

G. Miscellaneous

- The official total for fill-the-boot for burns was \$21,545.00.
- Escalon Fire personnel assisted with a regional first responder program competition at Escalon High School.
- The annual Christmas toy drive has begun. The giveaway will take place on December 19.
- Chief Mello attended the San Joaquin County Board of Supervisors Holiday Open House on December 5.
- Liberty Fire District Chief Stan Seifert has retired after fifty-eight years with the department, including fifty years as Fire Chief.
- Escalon Fire personnel took part in Christmas on Main Street held on December 7.

IX. OLD BUSINESS

A. 2 x 2 Committee with City

- a. City has been notified of 2 x 2 Committee
 - i. Pending City

B. House Paging System

- a. \$23,000 has been resubmitted via email pending response.

X. NEW BUSINESS

A. District Governance Model

- a. The District Governance Model was declined on a motion by Director Schilber and a second by Director Koops.
5-AYES 0-NAYES 0-ABSENT

A. Supervisor Robert Rickman

- a. 120 x Brennan Project
- b. Introduction of incoming New Board
- c. Thank Chief Rick Mello for attending Open House
- d. Tracy Fire is currently building a training tower.

XI. ACCOUNCEMENTS OF FUTURE BOARD MEETINGS

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XII. CLOSED SESSION

A. No Closed Session.

- XIII. RECONVENE OPEN SESSION
- XIV. ANNOUNCEMENTS FOLLOWING CLOSED SESSION
- XV. ADJOURN
- XVI. CERTIFICATION

Date: January _____, 2025

By: Joe Camara, Board Chairperson

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Escalon Consolidated Fire Protection District
Profit & Loss Detail
 December 2024

2:31 PM
 01/06/25
 Cash Basis

Type	Date	Name	Memo	Original Amou...	Paid Amo...	Balance
Ordinary Income/Expense						
Income						
Memorial Deposit						
Deposit	12/30/2024	Escalon United Methodi...	MEMORIAL DEPOSIT	100.00	100.00	100.00
Total Memorial Deposit						
Miscellaneous Income						
Sales ...	12/07/2024	Harvey, Dominic	Uniform - 1/4 ZIP	20.00	20.00	20.00
Total Miscellaneous Income						
Total Income						
Expense						
Capital Expense						
Bill	12/16/2024	HATHAWAY FIRE LLC	CAPITAL EXPENSE	1,321.98	1,321.98	1,321.98
Bill	12/16/2024	HATHAWAY FIRE LLC	CAPITAL EXPENSE	4,310.00	4,310.00	5,631.98
Total Capital Expense						
Communications						
Bill	12/16/2024	AT&T MOBILITY	MONTHLY SERVICE	40.24	40.24	40.24
Bill	12/23/2024	Joint Radio Users Group...	DISPATCH FEE W/EMS, MEMBER FE...	1,768.95	1,768.95	1,809.19
Check	12/24/2024	GoTo Communications, ...	MONTHLY SERVICE	407.37	407.37	2,216.56
Total Communications						
Fuel						
Credit...	12/10/2024	H & M Market	FUEL	39.00	39.00	39.00
Bill	12/16/2024	Valley Pacific Petroleum...	FUEL	513.37	513.37	552.37
Bill	12/23/2024	Valley Pacific Petroleum...	FUEL	785.65	785.65	1,338.02
Total Fuel						
Health Insurance						
Bill	12/16/2024	CaliforniaChoice Benefit...	JANUARY 2025	13,506.09	13,506.09	13,506.09
Bill	12/16/2024	Premier Access	DECEMBER 2024	2,034.48	2,034.48	15,540.57
Bill	12/23/2024	Sun Life Financial	JANUARY 2025	151.24	151.24	15,691.81

Escalon Consolidated Fire Protection District
Profit & Loss Detail
 December 2024

2:31 PM
 01/06/25
 Cash Basis

Type	Date	Name	Memo	Original Amou...	Paid Amo...	Balance
		Total Health Insurance			15,691.81	15,691.81
Household						
Check	12/10/2024	Amazon	3 PIECES BATH MAT SET	26.92	26.92	26.92
Check	12/11/2024	Mar-Val Main Street Ma...	BOARD MEETING - LUNCH	37.60	37.60	64.52
Check	12/11/2024	Escalon Food Center	BOARD MEETING - LUNCH	53.96	53.96	118.48
Check	12/12/2024	Mar-Val Main Street Ma...	BOARD MEETING - TABLE COVER	4.08	4.08	122.56
Check	12/12/2024	Escalon Food Center	BOARD MEETING - FOOD	7.99	7.99	130.55
Check	12/12/2024	Mar-Val Main Street Ma...	BOARD MEETING - LUNCH	72.79	72.79	203.34
Bill	12/16/2024	Alhambra	STATION WATER	122.91	122.91	326.25
Check	12/17/2024	Escalon Food Center	48X 40 PKS STATION WATER	287.52	287.52	613.77
Check	12/19/2024	Mar-Val Main Street Ma...	CHRISTMAS CARDS	18.78	18.78	632.55
Check	12/19/2024	Mar-Val Main Street Ma...	GIFT CARDS - RESERVE TRAINING NIGHT	25.00	25.00	657.55
Check	12/19/2024	DONUT SHACK	DONUTS	39.00	39.00	696.55
Check	12/19/2024	Dollar General	4 X \$50 GIFT CARDS	221.80	221.80	918.35
Check	12/19/2024	Dollar General	4 X \$50 GIFT CARDS	223.80	223.80	1,142.15
Check	12/19/2024	D'Boni's Pizza	TOY DRIVE - LUNCH	208.11	208.11	1,350.26
Bill	12/23/2024	Fast Response On-Site T...	RESPIRATORY SCREENING/TB TEST	1,500.00	1,500.00	2,850.26
Check	12/23/2024	Starbucks	RESERVE TRAINING	22.00	22.00	2,872.26
Check	12/23/2024	Starbucks	GIFT CARDS - RESERVE TRAINING NIGHT	50.00	50.00	2,922.26
		Total Household			2,922.26	2,922.26
Maintenance						
		UTILITY 1-2				
Bill	12/16/2024	McDowell and Davis Au...	UTILITY SMOG INSPECTION	56.75	56.75	56.75
		Total UTILITY 1-2			56.75	56.75
		Total Maintenance			56.75	56.75
Maintenance Structure & Grounds						
Bill	12/16/2024	Modesto Overhead Door...	EYES & BRACKETS ONLY; REPLACED SAFETY EYES	583.00	583.00	583.00
		Total Maintenance Structure & Grounds			583.00	583.00
Office Expenses						
Bill	12/03/2024	Warden's	CLEAR, LETTER, HANGING WALL FILE; 8.5X11 CARDSTOCK	37.68	37.68	37.68
Check	12/04/2024	United States Post Office	STAMPES	73.00	73.00	110.68
Bill	12/16/2024	Power Business Technol...	COPIES BLK 234; COLOR 540	30.76	30.76	141.44

Escalon Consolidated Fire Protection District
Profit & Loss Detail
 December 2024

2:31 PM
 01/06/25
 Cash Basis

Type	Date	Name	Memo	Original Amou...	Paid Amo...	Balance
Bill	12/16/2024	Toshiba Financial Services	MONTHLY COPIER LEASE	199.34	199.34	340.78
Check	12/16/2024	Auriga Technology, LLC	MONTHLY SERVICE	763.44	763.44	1,104.22
Check	12/20/2024	Amazon	5 X COFFEE; 2 X CREAMER 50 COUNT	120.41	120.41	1,224.63
Check	12/20/2024	STAPLES	PRINTER INK	144.26	144.26	1,368.89
Check	12/23/2024	United States Post Office	STAMPS	73.00	73.00	1,441.89
Check	12/23/2024	Office Depot	2 X BANNERS CHRISTMAS TREE PICKUP	170.22	170.22	1,612.11
Deposit	12/30/2024	Toshiba Financial Services	REFUND CHECK	-202.67	-202.67	1,409.44
Total Office Expenses						
Professional Services						
Bill	12/16/2024	HdL Coren & Cone	2024/25 ADMIN ESCALON CFPD SPECIAL TAX	2,742.66	2,742.66	2,742.66
Total Professional Services						
Small Tools & Equipment						
Bill	12/16/2024	Life-Assist	2X HEARTSYNC DEFIB PADS	84.73	84.73	84.73
Bill	12/16/2024	Strand Ace Hardware Inc.	SILICONE CLR; LED 75CT	69.14	69.14	153.87
Total Small Tools & Equipment						
Taxes & Assessments						
Bill	12/16/2024	San Joaquin County Mos...	MOSQUITO, VECTOR AND DISEASE CONTROL ASSESSMENT	9.93	9.93	9.93
Total Taxes & Assessments						
Training & Transportation						
Bill	12/16/2024	Strand Ace Hardware Inc.	2X4X8; 2X2X8; AX CRB 9'	27.05	27.05	27.05
Total Training & Transportation						
Utilities						
Check	12/02/2024	Conexwest	MONTHLY CONTAINER LEASE	85.12	85.12	85.12
Check	12/03/2024	Insect IQ, Inc	STATION 2	107.69	107.69	192.81
Bill	12/16/2024	PG&E 2	STATION 2	280.70	280.70	473.51
Bill	12/16/2024	PG&E 1	STATION 1	1,217.14	1,217.14	1,690.65
Bill	12/23/2024	Verizon Wireless	MONTHLY SERVICE	120.46	120.46	1,811.11
Bill	12/23/2024	DIRECTV	MONTHLY SERVICE	184.99	184.99	1,996.10
Check	12/30/2024	Conexwest	MONTHLY CONTAINER LEASE	85.12	85.12	2,081.22

Escalon Consolidated Fire Protection District
Profit & Loss Detail
 December 2024

2:31 PM
 01/06/25
 Cash Basis

Type	Date	Name	Memo	Original Amou...	Paid Amo...	Balance
		Total Utilities			2,081.22	2,081.22
		Total Expense			34,864.55	34,864.55
		Net Ordinary Income			-34,744.55	-34,744.55
		Other Income/Expense				
		Other Income				
		Interest Credit				
		Deposit 12/31/2024	Interest	786.44	786.44	786.44
		Total Interest Credit			786.44	786.44
		Total Other Income			786.44	786.44
		Net Other Income			786.44	786.44
		Net Income			-33,958.11	-33,958.11

Escalon Consolidated Fire Protection District
Profit & Loss Budget vs. Actual
 July through December 2024

	Jul - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
Cafeteria Plan Medical	0.00	7,200.00	-7,200.00	0.0%
Capital Expense	51,627.77	0.00	51,627.77	100.0%
Communications	19,905.92	41,000.00	-21,094.08	48.6%
Contingencies	0.00	70,000.00	-70,000.00	0.0%
Employee Expenses	0.00	1,030,300.00	-1,030,300.00	0.0%
Fire Prevention	2,800.92	3,500.00	-699.08	80.0%
Firefighter Safety Gear	8,859.18	17,000.00	-8,140.82	52.1%
Fuel	9,805.68	16,800.00	-6,994.32	58.4%
Health Insurance	79,826.02	145,000.00	-65,173.98	55.1%
Household	15,907.24	28,000.00	-12,092.76	56.8%
Insurance Casualty	29,883.59	27,000.00	2,883.59	110.7%
Maintenance	4,115.72	30,000.00	-25,884.28	13.7%
Maintenance Structure & Grounds	3,993.20	8,000.00	-4,006.80	49.9%
Medi-Care	0.00	10,600.00	-10,600.00	0.0%
Memberships	1,585.16	2,200.00	-614.84	72.1%
Miscellaneous Expense	0.00	2,000.00	-2,000.00	0.0%
New Equipment	0.00	9,000.00	-9,000.00	0.0%
Office Expenses	5,714.17	10,000.00	-4,285.83	57.1%
Overtime	0.00	66,000.00	-66,000.00	0.0%
Professional Services	19,461.16	30,000.00	-10,538.84	64.9%
Publications and Legal Notices	0.00	500.00	-500.00	0.0%
Retirement	50,841.60	78,000.00	-27,158.40	65.2%
Salaries	490,610.85	667,000.00	-176,389.15	73.6%
Small Tools & Equipment	3,071.39	7,000.00	-3,928.61	43.9%
Social Security (FICA)	0.00	45,500.00	-45,500.00	0.0%
Special Accounting Reports	2,240.63	2,000.00	240.63	112.0%
Special Departmental Expenses	0.00	6,000.00	-6,000.00	0.0%
Structure Improvements	0.00	7,000.00	-7,000.00	0.0%
Tax Administration Charges	0.00	22,000.00	-22,000.00	0.0%
Taxes & Assessments	9.93	1,000.00	-990.07	1.0%
Training & Transportation	1,507.96	13,000.00	-11,492.04	11.6%
Unemployment Comp EDD	0.00	11,000.00	-11,000.00	0.0%
Utilites	20,343.37	17,000.00	3,343.37	119.7%
Workers Compensation Insurance	22,811.00	77,000.00	-54,189.00	29.6%
Total Expense	844,922.46	2,507,600.00	-1,662,677.54	33.7%
Net Ordinary Income	-844,922.46	-2,507,600.00	1,662,677.54	33.7%
Other Income/Expense				
Other Expense				
Grants				
2023 ARPA	0.00	365,241.07	-365,241.07	0.0%
Special District COVID-19 Relie	0.00	465,487.18	-465,487.18	0.0%
Total Grants	0.00	830,728.25	-830,728.25	0.0%
Total Other Expense	0.00	830,728.25	-830,728.25	0.0%
Net Other Income	0.00	-830,728.25	830,728.25	0.0%
Net Income	-844,922.46	-3,338,328.25	2,493,405.79	25.3%

Chief's Report

January 2025

Emergency Responses

December 2024

- Medical Aid 71
- Public Service Assist 7
- Vehicle Accidents 10
- Vegetation Fires 3
- Structure Fires 1
- Vehicle Fires 0
- Other Incidents 13

○ Total For Month: 105

Total Dec 24: 108

○ Total for 2024: 1,199

Total for 2023: 1,220

C-Shift Monthly Report
Training Division and Reserve/Volunteer Program

December Drills

12-3-24	Salvage and FDCs	(12 participants)
12-11-24	Cancelled	(0 participants)
11-21-24	PFTs and TB Test	(18 participants)

The 2 reserve candidates have completed all their pre-hire requirements and will begin their training in January.

The new fire software transition is going well, and we are on target for February 1st.

There is no new FIU news.

The Toy Drive was completed on December 19th, and it was another successful year.

Prevention

Fire Prevention: The remaining state mandated inspections were completed in December.

Crews assisted two separate residents with smoke detector battery replacement.

There was no business activity during the holiday month.

The Inspection program is entering its final quarter for Year 24/25.

Apparatus and Equipment

- New hose was purchased from Hathaway Fire, LLC for stock and E 1-1.
- Battalion pick-up went to McDowell & Davis for an oil change.
- Brush 1-1 went to Les Schwab for new tires.
- The OTS Grant has funded and new extrication tools have been ordered from L.N. Curtis & Sons.

Buildings and Grounds

- Nothing to report.

San Joaquin County Fire Chief's Association

- Meeting 1-1-24, canceled due to Holiday.

San Joaquin County Radio Users Group

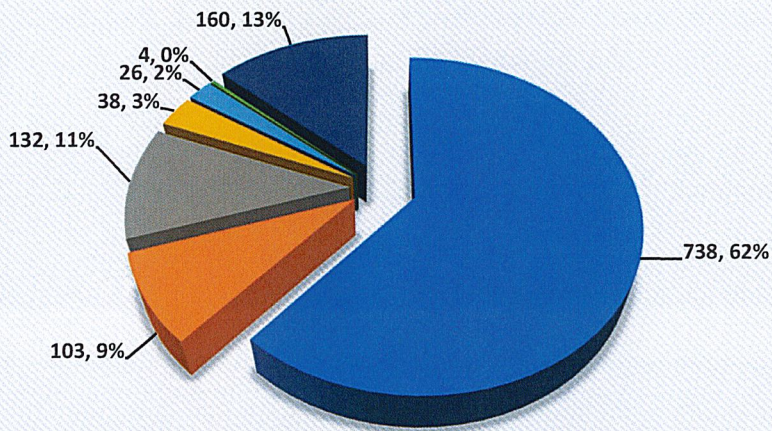
- Meeting 12-20-24, general business and annual dispatcher appreciation lunch.

Miscellaneous

- The annual Christmas toy drive concluded December 19, with the drive-through toy distribution. 56 families and a total of 135 children benefitted from the event. Escalon Fire members were joined by Escalon Police, Escalon American Legion Post, San Joaquin County Sheriff's Department, Starbucks, and a few local residents to complete the day's operation.
- On January 6, Chief Mello attended the inauguration of Supervisor Robert Rickman. New Supervisors Mario Gardea, District 1, and Sonny Dhaliwal, District 3 were also sworn in.
- Escalon Fire personnel participated in an active shooter drill conducted by Ripon Fire and Police on January 6. The training took place at Ripon High School. Participating fire agencies included Ripon, Escalon, Manteca, Woodbridge, Montezuma, and Lodi.
- The annual Christmas Tree pick-up will take place on Saturday, January 11.
- Auriga Technology, our computer support and service company, has completed their annual "threat assessment summary" of our systems.
- The Office of Traffic Safety (OTS) grant has funded, and the extrication tools have been ordered. We have ordered Hurst equipment from L.N. Curtis & Sons. The grant was hosted by French Camp Fire District, with Escalon, Ripon and Montezuma participating.

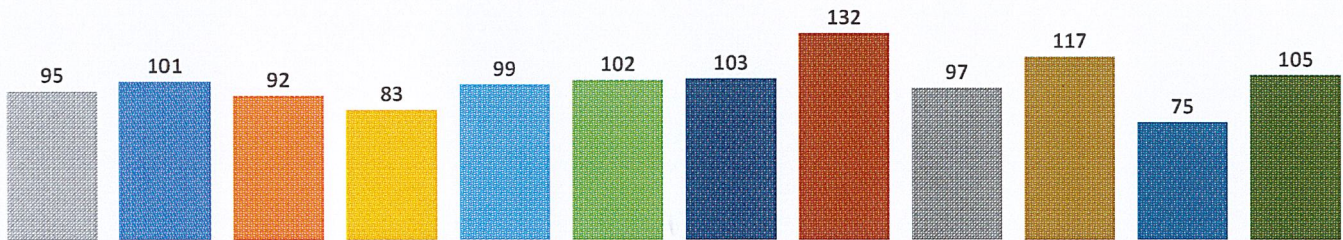
2024 CALL TYPE TOTAL	
MED AID	738
PSA (LIFT ASSIST; LOCK OUT)	103
MVA	132
VEG	38
STX	26
VEH	4
OTHER	160
TOTAL	1201

2024 Call Type Totals



■ MED AID ■ PSA (LIFT ASSIST; LOCK OUT) ■ MVA ■ VEG ■ STX ■ VEH ■ OTHER

2024 Calls Per Month



■ JANUARY ■ FEBRUARY ■ MARCH ■ APRIL ■ MAY ■ JUNE ■ JULY ■ AUGUST ■ SEPTEMBER ■ OCTOBER ■ NOVEMBER ■ DECEMBER